

# Town of Amnicon Hall Rental

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Gary Kane Clerk/Treasurer will be responsible for bookings and key use. Please contact Gary Kane at 715-364-2393 (home) or 218-391-9134 (cell) to check availability or for more information before submitting this form.

Anyone using the Town Hall will be responsible for any damage to the hall or its contents. **Renter is responsible to clean the Town Hall (including the kitchen) to its previous condition.**

Booking fee is to be paid before the event occurs. Checks are to be made out to "Town of Amnicon". Please submit a separate check – made payable to "Town of Amnicon" with for your damage deposit. Please include 'Damage Deposit' in the memo line.

Rental fee use:	<u>Resident of Amnicon</u>	<u>Non-resident</u>	<u>Damage Deposit</u>
Under 30 people	\$50	\$75	\$100
Over 30 people	\$75	\$125	\$100
*Rummage Sale (Friday and Saturday)	\$75	\$125	\$150
		*Additional \$50 fee to include Sundays.	
Benefits	No Charge		\$100

Beer/liquor is allowed on the premise **if the Town Constable or an authorized deputy are on the premise at all times that beer/liquor are available.** Payment of their wages is the sole responsibility of the town hall renter. **An additional \$100 damage deposit is required.**

Public information and non-profit organizations are free with Board approval.

All damages and wrong doing during an event are the liability of the renter.

I have received and read the Town of Amnicon Hall rental agreement and agree to its terms.

I would like to rent the Town Hall on (date) \_\_\_\_\_.

Event \_\_\_\_\_ Amount Due: \_\_\_\_\_

Additional damage deposit due: \$100 Please circle one and include a separate check. Please print

Full name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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FOR TOWN HALL OFFICE USE: Date that form was rec'd: \_\_\_\_\_ Amount Rec'd: \$ \_\_\_\_\_

Damage deposit rec'd: \$ \_\_\_\_\_ Returned: \$ \_\_\_\_\_