

Town of Amnicon Hall Rental

Please contact Susan Amys 218-428-2332 to check availability or for more information before submitting this form. This form and checks can be mailed to Amnicon Town Hall @ 8985 E US Hwy 2, South Range, WI 54874 or given to Susan Amys at time of Key Exchange or before.

Anyone using the Town Hall will be responsible for any damage to the hall or its contents. **Renter is responsible to clean the Town Hall (including the kitchen) to its previous condition.**

Booking fee is to be paid before the event occurs. Checks are to be made out to "Town of Amnicon". Please submit a separate check – made payable to "Town of Amnicon" with for your damage deposit. Please include 'Damage Deposit' in the memo line.

Rental fee use:	Rental	Damage Deposit
All Events	\$100	\$100
*Rummage Sale	\$100 Per Day	\$150
Benefits	No Charge	\$100

Beer/liquor is allowed on the premise if a private party
Public information and non-profit organizations are free with Board approval.

All damages and wrong doing during an event are the liability of the renter.

I have received and read the Town of Amnicon Hall rental agreement and agree to its terms.

_____ I would like to rent the Town Hall on (date) ____ \ ____ \ ____ .

Event _____ Amount Due: _____

Additional damage deposit due: \$100 Please circle one and include a separate check. Please print

Full name: _____

Mailing address: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

FOR TOWN HALL OFFICE USE: Date that form was rec'd: _____ Amount Rec'd: \$

Damage deposit rec'd: \$ _____ Returned: \$